



## TOWN OF LOS GATOS

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RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA 95030

### TRANSPORTATION & PARKING COMMISSION

THURSDAY, DECEMBER 8, 2016  
7:30 AM - REGULAR MEETING

### AGENDA

1. MEETING CALLED TO ORDER
2. ROLL CALL
3. APPROVAL OF THE REGULAR MEETING MINUTES
  - A. November 10, 2016 (Attachment 1)
4. VERBAL COMMUNICATIONS
  - A. Public Speakers *(Three minute time limit per speaker for subjects not agendized)*
  - B. Commissioners (information only, not for discussion)
5. COMMISSION MATTERS
  - A. Chairperson Report
  - B. Board and Commission Adopted Priorities (Not in priority order)
    1. **Transportation:** explore and recommend Town Council adoption of Vision Zero  
(Defer to future meeting) (Ristow)
    2. **Transportation:** investigate and recommend mitigation for staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways (Ladd)
    3. **Transportation:** investigate and recommend mitigation steps toward calming traffic around schools at arrival and departure times including (SR2S) programs  
<http://www.losgatosca.gov/1093/Safe-Routes-to-School> (Nordmo/Snyder)
    4. **Transportation:** explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex) (Crummett/ Buxton)

5. **Transportation:** address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s) (Swing)
6. **Parking:** coordinate with Town Council Ad Hoc committee on plans for parking structure(s) (Ristow/ Nordmo/ Ladd)
7. **Parking:** investigate and recommend processes for enhancing / mitigating parking issues around high school (Snyder/Nordmo)

**C. Council Priorities Discussion**

**D. Chair & Vice-Chair Selection**

**7. DEPARTMENT MATTERS/ITEMS FOR INFORMATION**

**A. PD Update**

**B. PPW Director's Report**

1. Transportation & Parking Projects Update FY16/17
2. Transportation & Parking Projects Update FY17/18

**8. COMMISSION/COMMITTEE MEETING REPORTS**

**A. Town BPAC** (Chair Ristow)

**B. Safe Routes to Schools** (Vice-Chair Ladd)

**C. VTA BPAC** (Commissioner Herten)

**9. ADJOURNMENT**

Next Regular Meeting: Thursday, January 12, 2017.

**Attachments\*:**

1. Minutes of Regular Meeting – November 10, 2016
2. 2017 Meeting Schedule

*\*ATTACHMENTS ARE AVAILABLE FOR VIEWING AT THE LIBRARY AND THE UPSTAIRS CLERK BOARD*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Public Works Department at (408) 399-5770. Notification 48 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [29 CFR § 35.102-35.104]

## TOWN OF LOS GATOS



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41 MILES AVENUE  
LOS GATOS, CA 95030

### TRANSPORTATION & PARKING COMMISSION

THURSDAY, NOVEMBER 10, 2016  
7:30 A.M. REGULAR MEETING

### MINUTES

1. **MEETING CALLED TO ORDER**

The Transportation and Parking Commission Regular Meeting was called to order at 7:30 a.m. by Chair Ristow.

2. **ROLL CALL**

<u>Present</u>	<u>Absent</u>	<u>Staff</u>
Commissioner Buxton		Matt Morley - PPW
Commissioner Crummett		Kalipo Kauwelo - PD
Vice-Chair Ladd		
Chair Ristow		
Commissioner Nordmo		
Commissioner Snyder	(arrived at 7:40 a.m.)	
Commissioner Swing		

3. **APPROVAL OF THE OCTOBER 13, 2016 MINUTES – REGULAR MEETING**

**MOTION:** Commissioner Buxton motioned to approve the minutes for the October 13<sup>th</sup> Regular Meeting.

**Seconded:** Vice-Chair Ladd

**VOTE:** AYE: 6 NAY: 0 ABSENT: 1

4. **VERBAL COMMUNICATIONS**

(Three minute time limit per speaker for subjects not agendized.)

A. **Public Speakers**

None.

B. **Commissioners (information only, not for discussion)**

Commissioner Buxton congratulated Commissioner Snyder on winning the Elementary School Board seat. Commissioner Nordmo voiced a safety concern on Blossom Hill Road/ Hwy 17 Bridge. Commissioner Swing thanked Sgt. Kauwelo for his ride along.

**5. COMMISSION MATTERS****A. Chairperson Report**

**Chair Ristow** also congratulated Commissioner Snyder on his new school board seat. She reported on the re-election of Council Member Spector and Jensen as well as the passing of Measure B. She reminded the Commission that TPC is recruiting for two openings and that BPAC has four openings.

**B. Blossom Hill Road**

**Director Morley** discussed the safety concern issue on Blossom Hill Road brought to the Commission by residents. **Sgt. Kauwelo** also provided an overview on this matter. Two public speakers presented their concerns. Commissioners asked questions of the speakers. They then commented and discussed these items. **Chair Ristow** informed the Commission that on December 1<sup>st</sup> the BPAC Master Plan would be presented to the Council in the Council Chambers. **Sgt. Kauwelo** reported on the Police Department's response to these safety concerns. Commissioners commented on his report. This item will be carried forward by staff in planning for the broader priorities setting session with Town Council in January.

**C. Board and Commission Adopted Priorities**

(Not in priority order)

1. **Transportation: Explore and Recommend Town Council adoption of Vision Zero** (Ristow)

Not discussed. Deferred.

2. **Transportation: Investigate and Recommend mitigation for staff to effectively discourage "cut-through" traffic and improve load capacity of roads/ highways** (Ladd)

**Director Morley** indicated that on December 6<sup>th</sup> there would be a report to the Town Council about cut-thru traffic. **Sgt. Kauwelo** reported that Hilow/ Englewood were now in the Town's full jurisdiction. **Vice-Chair Ladd** requested any additional ideas or changes be sent to Clerk Hawkins for distribution to the Ad Hoc.

3. **Transportation: Investigate and Recommend mitigation steps toward calming traffic around schools at arrival and departure times including SR2S programs** (Nordmo/Snyder)

**Commissioner Nordmo** reported on the following items:

- Traffic calming step around schools in other cities
- Scatter Maps
- Priorities goal

**Sgt. Kauwelo** reported on the following items:

- High school bike cage
- Whitney Permit Parking approval

4. **Transportation: Explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex)** (Crummett/Buxton)

**Commissioner Crummett** reported on the following items:

- Passing of Measure B
- San Ramon meeting (minutes to be distributed)

**Commissioner Buxton** reported on the following:

- Emeryville and Saratoga pilot yellow cab program

**Director Morley** asked the Ad Hoc to think about what this process might look like for a recommendation to the Town Council and where does it fit into the Priorities. Commissioners commented and discussed these items.

5. **Transportation:** Address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s) (Swing)

Not discussed. Deferred.

6. **Parking:** Coordinate with Town Council Ad Hoc Committee on plans for parking structure(s) (Ristow/ Nordmo/Ladd)

Chair Ristow indicated that this item was moving forward with Town Council.

7. **Parking:** Investigate and Recommend processes for enhancing/ mitigating parking issues around high school (Snyder/Nordmo)

Discussed on 5.C.3.

## 6. **DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**

### A. **PD Update**

Discussed. 5.C.2. and 5.C.3.

### B. **PPW Director's Report**

#### 1. **Transportation & Parking Projects Update FY16/17**

**Director Morley** reviewed the following items:

- Measure B
- 01/31/17 Priorities setting
- Continuing TPC recruitment
- Almond Grove
- Utility projects complete

#### 2. **Transportation & Parking Projects Update FY17/18**

**Director Morley** indicated that he was looking for Commission input on future projects.

## 7. **COMMISSION/ COMMITTEE MEETING REPORTS**

### A. **Town BPAC**

**Chair Ristow** reported on the 11/03/16 BPAC meeting:

-BPAC master plan

**B. Safe Routes to Schools**

Vice-Chair Ladd reported on the following items:

-“ Where will your feet take you” steps results  
-501©(3) Officially set up

**C. VTA BPAC**

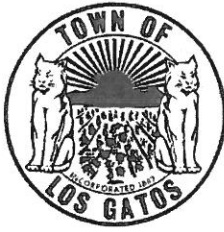
Chair Ristow reported out for Commissioner Hertan on the following items:

- Status of Vision Zero  
- 2040 plan  
- Envision Silicon  
Full report to be sent to the Commission.

**8. ADJOURNMENT**

Chair Ristow adjourned the meeting at 9:16 a.m.  
Next Regular Meeting: Thursday, December 8, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE  
AFTER THE NEXT REGULAR MEETING, Thursday, December 8, 2016.***



# Town of Los Gatos

## MEETING SCHEDULE - 2017

### TRANSPORTATION & PARKING COMMISSION

RJ BRYANT SERVICE CENTER  
PPW CONFERENCE ROOM  
 41 MILES AVENUE  
 LOS GATOS, CALIFORNIA 95030

Commission meeting frequency: Monthly; on the second Thursday.

*Meeting location subject to change upon notification.*

<u>TIME</u>	<u>DAY</u>	<u>DATE</u>
7:30 a.m.	Thursday	January 12, 2017
7:30 a.m.	Thursday	February 9, 2017
7:30 a.m.	Thursday	March 9, 2017
7:30 a.m.	Thursday	April 13, 2017
7:30 a.m.	Thursday	May 11, 2017
7:30 a.m.	Thursday	June 8, 2017
7:30 a.m.	Thursday	July 13, 2017
7:30 a.m.	Thursday	August 10, 2017
7:30 a.m.	Thursday	September 14, 2017
7:30 a.m.	Thursday	October 12, 2017
7:30 a.m.	Thursday	November 9, 2017
7:30 a.m.	Thursday	December 14, 2017

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